

The Fremont County Board of Supervisors met in regular session on Wednesday, September 8, 2021, in the Fremont County Courthouse Boardroom, with Sheldon, Hickey, and Clark present. A quorum was declared, and the meeting officially called to order at 9:00 a.m. Minutes of the previous board session were read and approved.

Let the records show that Assistant County Attorney Tyler Loontjer, Ethan Hewett with KMA, Mary King-Bateman and Arlene Bartholomew with the City of Tabor, Treasurer Alise Snyder, Deputy Recorder Pam Daniels, Tiffany Kruiuzenga with ISG, Lisa Tiemeyer with Valley News Today were present for this meeting.

Tiffany Kruiuzenga with ISG, Inc. met with the board to discuss Midwest Carbon Express. ISG is working on the carbon dioxide pipeline project that may come through the county. There is a public meeting in Farragut October 11<sup>th</sup> to inform everyone about this. Iowa Code requires the county to provide an inspector. ISG performs these inspections and they have staff that is dedicated to one project at a time. They have inspectors that are experienced in environment and ag inspections. The Iowa Code states that the pipeline is responsible for the cost. ISG stated they will invoice us and then we invoice the pipeline. Auditor Owen asked Kruiuzenga if it is acceptable for the county to wait for the funds from the pipeline to be received before paying ISG's invoices. She stated that it was. Kruiuzenga also added detailed report if tiles are disrupted or any other sort of issues occur. The county will end up with a lot of reports in the end that can be paper or digital. The board will consider letter of intent at next week's meeting.

Motion by Clark to approve the ARPA Funds Resolution which states how the money can and will be spent and that we are creating a sub-fund of the General Fund to keep funds isolated. Motion carried unanimously.

RESOLUTION NO. 2021-46

American Rescue Plan Act Fund

WHEREAS, March 11, 2021, the American Rescue Plan Act of 2021 was signed into law allocating dollars for State & Local Fiscal Recovery and;

WHEREAS, Fremont County anticipates receiving \$1,351,898 to be used only on allowable expenditures as determined by the U.S. Treasury;

THEREFORE, BE IT RESOLVED that the Board of Supervisors of Fremont County hereby authorizes the set up of a dedicated sub-fund of the General Fund for purposes of isolating these funds from the rest of the General Fund.

Passed and adopted on this 8<sup>th</sup> day of September, 2021.

/s/ Dustin Sheldon, Chairperson

Fremont County Board of Supervisors

Attest:

/s/ Dee Owen

Motion by to approve the CDBG Policies Resolution No. 2021-47. Motion carried unanimously. The full text of this resolution and the policies are available in the auditor's office.

RESOLUTION #2021-47

RESOLUTION ADOPTING CERTAIN POLICIES, RULES, AND REGULATIONS FOR THE PERFORMANCE OF THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, Fremont County desires to implement improvements to their water system located within Hamburg, Iowa; and,

WHEREAS, Fremont County was awarded \$185,000.00 through the Iowa Economic Development Authority, Community Development Block Grant Program, Project #21-WS-012, with which to complete this work; and,

WHEREAS, Fremont County must adopt certain policies and abide by certain rules and laws during the performance of this project.

NOW THEREFORE BE IT RESOLVED by the Fremont County Board of Supervisors as follows:

Fremont County hereby adopts the following policies and statements and authorizes and directs the Board Chairman to sign the same:

- Fremont County - Code of Conduct
- Fremont County - Procurement Policy
- Fremont County - Equal Opportunity Policy
- Fremont County - Excessive Force Requirements
- Fremont County - Affirmative Fair Housing Policy
- Fremont County - Residential Anti-Displacement and Relocation Assistance Plan

Upon signature, said policies shall become and remain effective for the duration of the CDBG project. In the event any policy shall be at conflict with an existing Fremont County policy, the above-referenced policies will be applicable exclusively for and to the CDBG project. Existing Fremont County policies will remain in full force and effect as enacted for all other projects.

Dated this 8th day of September, 2021.

ATTEST:

/s/ Dee Owen

Fremont County Auditor

/s/ Dustin Sheldon, Chairman aye

/s/ Randy Hickey aye

/s/ Chris Clark aye

At 9:13 a.m., Jake Miriovsky with JEO and Cara Morgan with Golden Hills RC & D joined the meeting.

Jake Miriovsky with JEO met with the board regarding the following:

The board considered the award of the contract for EN Bid Package No. 3. Miriovsky presented the board a letter of recommendation and bid packet. He stated that they received three bids in the following amounts:

Mount Farm Drainage, LLC	\$440,610.05
Horizon Building Services, LLC	\$560,319.50
Spiegel Farm, LP	\$625,982.65

Motion by Hickey to accept low bid from Mount Farm Drainage, LLC. Motion carried unanimously.

Miriovsky presented a Master Service Agreement Contract Amendment No. 3 for \$32,500.00. Hickey stated as long as it is covered under the grant, he is in support of signing. Miriovsky stated that it is covered in their budget and they are watching those funds closely. Motion by Clark to sign the Master Service Agreement Contract Amendment No. 3 for \$32,500.00. Motion carried unanimously.

Motion by Hickey to sign Task Order 3.5. Motion carried unanimously.

Assistant County Attorney Tyler Loontjer presented an amendment to the current handbook language requiring timesheets for all employees. Loontjer stated that we have repeatedly been written up from auditors for being non-compliant. Motion by Hickey to approve the amendment to the handbook requiring timesheets for all employees. Motion carried unanimously.

Motion was made by Hickey to approve the TIF reporting requirement to Department of Management. Motion carried unanimously.

Kim Johnson joined the meeting.

Mary King-Bateman and Arlene Bartholomew with the City of Tabor and Landowner Kim Johnson met with the board regarding the annexation of ground and Waubonsie Avenue east of Tabor. They are working with IEDA and using Flood Recovery Funds to try to build a housing development east of Tabor. They are planning a voluntary annexation of land in that area that is on both sides of the road. The grant requires that the road be hard surfaced, so that will take place if the county allows the city to obtain the road and maintain it. The supervisors questioned if the project would start on the Fremont or Mills County side of the road. They stated right now Mills County. The city is requesting a letter of support for the project and for the board to allow them to annex the road. The board will consider this at next week's meeting.

In other business, the Recorder's Monthly Report for August was approved.

Claims were approved for September 10, 2021.

At 9:41 a.m., there being no further business, Hickey made a motion to adjourn. Motion carried unanimously.

ATTEST:



Fremont County Auditor



Dustin Sheldon, Chairman

**Claims September 10, 2021**

**General Basic Fund**

Veterans Affairs Commission	
Justin Driever	36.00
Patrick Gilson	50.00
Fred Moyer	36.00
Phillip Peters	44.00
John Travis	44.00
Food & Provisions	
Card Services	770.27
Custodial Supplies	
Valeri Albertsen	240.00
Card Services	303.20
Great Western Bank	207.19
Fuels	
WEX BANK	109.17
Minor Mv Parts & Access	
Tunncliff, Inc. dba JB Parts	53.98
Jones Automotive	337.40
Kemz Service, LLC	953.60
Stationery & Forms	
Card Services	893.65
Minor Equip & Hand Tools	
Arrowhead Forensics Arrowhead	173.58
Medical & Laboratory Supplies	
Penn Drug	11.53
Safety & Protective Supplies	
Card Services	83.17
Wearing Apparel & Uniform	
Brown's Shoe Fit Co.	160.00
Card Services	944.42
Galls, LLC.	96.50
Acute & Emergency Treat.	
Penn Drug	92.37
Shenandoah Medical Center	85.15
Rent Payments	
Nishnabotany Lodge 153 c/o Wil	540.00
Care of Graves	
Carrot-Top Industries Inc	213.97
Board Proceedings	
The Malvern Leader/Beacon Ent.	1,058.01
Postage & Mailing	
Card Services	68.70
Employee Mileage & Subsistence	
Card Services	1,183.45
Great Western Bank	1,438.47
Holiday Inn Des Moines Airport	917.42
Troy Housh	17.92
Telephone & Telegraph Services	
AT&T Mobility	501.99
Community Connections, Inc.	70.00
Richardson Sanitation Scott Ri	51.00
Windstream Iowa Communication	751.86
Data Processing Services	
Solutions Inc	107.55
Engineering Services	
State Hygienic Laboratory	580.00
Water & Sewer	
City of Sidney	1,297.20
Buildings	
Midwest Data Center, Inc.	81.66
READY TO KOOL	2,040.00
Fixed Plant Equipment	
Great Western Bank	1,529.97
Lawn World LLC	275.00
Rasmussen Mechanical Services	347.70
Office & Data Proc Equip Maint	
Card Services	2,148.00
Midwest Data Center, Inc.	1,000.00
Vigilant Solutions, LLC Bank o	1,000.00
Miscellaneous Repair & Maint	
Fremont County Engineer	117.32
Fremont Co Sanitary Landfill	20.80

Jeff Vrba ResCom Services	270.00
Other Services-Misc	
SW Iowa Planning Council	1,500.00
Terracon Consultants, Inc.	973.00
Data Processing	
Access Technologies, Inc. Acce	1,588.54
Great Western Bank	437.14
<b>General Supplemental Fund</b>	
Educational & Training Service	
SEAT Treasurer	100.00
Custodial	
Iowa Secretary of State	930.83
<b>Hotel Motel General (unrest)</b>	
Contrib to Other Gov & Org	
SCIA Shenandoah Chamber and	5,000.00
<b>Rural Services Basic Fund</b>	
Fuels	
Card Services	7.31
WEX BANK	6,427.07
Sanitation & Disposal Services	
Fremont Co Sanitary Landfill	4,427.92
Contrib to Other Gov & Org	
Barbara Beran	160.00
Sharon Gilbert	160.00
Carole Hamilton	160.00
Tandon Van Scyoc	160.00
<b>Secondary Road Fund</b>	
Cover Aggregate & Sand	
Schildberg Constr Co Inc	7,295.94
Electrical Supplies & Parts	
Wells Fargo Bank Elite Card Pa	25.28
Custodial Supplies	
Wells Fargo Bank Elite Card Pa	86.86
Hardware (non motor vehicle)	
Tunncliff, Inc. dba JB Parts	33.48
Wells Fargo Bank Elite Card Pa	62.97
Parts (non motor vehicle)	
CINTAS LOC 749	48.84
Elizabeth Shirley	552.00
Fuels	
Sapp Bros Petroleum Inc.	2,651.76
Wells Fargo Bank Elite Card Pa	102.30
Safety Items	
Wells Fargo Bank Elite Card Pa	74.04
Tires & Tubes	
Bauer Built Tire	2,177.04
Sapp Brothers Truck Stops Inc	1,312.00
Minor Mv Parts & Access	
Freightliner Truck Center Co	158.88
Hawkeye Truck Equipment	266.77
MHC Kenworth	277.98
O'Reilly Auto Parts	18.77
Wells Fargo Bank Elite Card Pa	141.46
Ziegler Inc.	430.19
Postage & Mailing	
Wells Fargo Bank Elite Card Pa	80.40
Telephone & Telegraph Services	
Wells Fargo Bank Elite Card Pa	15.92
Engineering Services	
HGM Associates Inc.	5,934.49
Electric Power	
MidAmerican Energy Co.	10.00
Water & Sewer	
City of Sidney	114.75
Motor Vehicle Equipment	
Sapp Brothers Truck Stops Inc	442.76
Ziegler Inc.	730.97
Workmens' Compensation Ins	
IMWCA	5,852.00
Sanitation & Disposal Services	
Richardson Sanitation Scott Ri	140.00
<b>Jnt Disaster Serv.Fund</b>	

Holt Gas Co. Inc.	98.28	Fuels	
Hotsy Equipment Co	243.54	WEX BANK	105.47
Buildings - Rental		Motor Vehicle Equipment	
General Basic Fund	60.07	Tunnichiff, Inc. dba JB Parts	4.89
Office Equipment		<b>E911 Surcharge</b>	
Paper Tiger Shredding	30.00	Telephone & Telegraph Services	
Ricoh USA, Inc	20.96	FMTC-SWT, Inc Omnitel Communic	212.96
Custodial		Prairie Telephone Company, Inc	734.00
CINTAS LOC 749	30.00	Windstream Iowa Communication	206.10
JD Lawn Service James Allen Ba	1,066.66	Traffic Control Structures	
Extermination Services		Fremont County Engineer	324.32
		<b>Grand Total</b>	<b>77,560.08</b>