

The Fremont County Board of Supervisors met in regular session on April 1, 2020, in the Fremont County Courthouse Boardroom, with Sheldon and Graham present. Hickey was present by telephone. A quorum was declared, and the meeting officially called to order at 9:00 a.m. Minutes of the previous board session were read and approved. The agenda was approved as posted.

Let the records show that Engineer Dan Davis was present for this meeting. Assistant County Attorney Tyler Loontjer, IT Arnold Emberton, Conservation Director Doug Weber, and Sandy Parmenter from the Valley News Today were present by telephone.

Sheldon discussed a tube that needs work on 175th Avenue. Engineer Davis discussed various road projects. The board will continue with updates each week.

Hickey stated that the work on the county farm had begun including the new driveway.

Motion by Graham to approve the renewal of Class C Liquor License, Class B Wine Permit, Outdoor Service & Outdoor Sales for The Wilds a.k.a. Whiskey Springs. Motion carried unanimously.

Engineer Davis met with the board for approval of the following:

Motion by Hickey to allow Vice-Chairman Sheldon to sign contract for Snyder & Associates for FEMA design projects on North Lake Road, 225th Street, 262nd Street, and 300th Street. Motion carried unanimously.

Motion by Hickey to allow Vice-Chairman Sheldon to sign payment voucher with HGM Associates Inc. for engineering services for L-31 over Waubonsie Creek per agreement through March 15, 2020. Motion carried unanimously.

Engineer Davis also briefly discussed the loss of road use tax funds and local option sales tax due to COVID-19.

Motion by Hickey to allow Vice-Chairman Sheldon to sign the Mental Health Advocate Agreement with the region for 20/21. Motion carried unanimously.

The board discussed the new credit card resolution. They would like more explicit language regarding the cardholders. Motion by Graham to table action on the resolution. Motion carried unanimously.

Motion by Graham to approve the FY20/21 1.5% hourly wage rate increase for the Fremont County Sheriff Office Employees' Union Contract. Motion carried unanimously.

Motion made by Hickey to allow Vice-Chairman Sheldon to sign the GAX Form to draw from the CDBG Grant for the East and West Nishnabotna Watershed Project. Motion carried unanimously.

Claims were approved for April 3, 2020.

At 9:38 a.m., there being no further business, Graham made a motion to adjourn. Motion carried unanimously.

ATTEST:


Assistant Fremont County Auditor


Dustin Sheldon, Vice-Chairman

Claims April 3, 2020

General Basic Fund

Unemployment Compensation	
Iowa Workforce Development Att	880.09
Veterans Affairs Commission	
Justin Driever	36.00
Patrick Gilson	50.00
Fred Moyer	36.00
Phillip Peters	44.00
John Travis	44.00
Food & Provisions	
Sam's Club MC/SYNCB	746.52
Custodial Supplies	
Valeri Albertsen	240.00
Culligan	177.95
AAA Refrigeration DBA Dovel Re	292.95
Egan Supply Company	406.08
The Home Depot	251.89
The Home Depot Pro	364.96
Midwest Data Center, Inc.	81.66
Sam's Club MC/SYNCB	491.06
Minor Mv Parts & Access	
Dannar Auto	205.00
Stationery & Forms	
Foremost Promotions	214.24
Sam's Club MC/SYNCB	914.09
Photocopy/Fax Supplies	
Ben Roberts	95.38
Medical & Laboratory Supplies	
Penn Drug	22.36
Safety & Protective Supplies	
Galls Omaha Retail Showroom	240.95
Wearing Apparel & Uniform	
Brown's Shoe Fit Company	17.00
Galls Omaha Retail Showroom	99.98
Galls, LLC.	25.47
Acute & Emergency Treat.	
Penn Drug	150.22
Board Proceedings	
The Hamburg Reporter Nebraska	139.13
Postage & Mailing	
Erman Mullins III	7.85
Employee Mileage & Subsistence	
Randy Hickey	684.61
Iowa Law Enforcement Academy S	1,500.00
Telephone & Telegraph Services	
Chat Mobility	62.33
US Cellular	1,187.23
Windstream Iowa Communication	1,440.21
Medical & Health Services	
Eyecare Associates of SW Iowa	33.00
Electric Power	
MidAmerican Energy Co.	2,615.01
Office & Data Proc Equip Maint	
Midwest Data Center, Inc.	1,000.00

Radio & Related Equip Maint	
Verizon	560.22
Miscellaneous Repair & Maint	
Lawrence Buckalew Hamburg Elec	417.98
O'Keefe Elevator Co. Inc.	361.85
Buildings - Rental	
General Basic Fund	60.07
Office Equipment	
Ricoh USA, Inc	46.21
Custodial	
Henneman Auto Parts	50.00
Dues & Memberships	
City of Sidney	15.00
ISACA c/o ISAC	225.00
Sam's Club MC/SYNCB	220.00
Water/Sewer Structures	
Charlotte Diaz	1,000.00
General Basic Fund	1,000.00
General Supplemental Fund	
Postage & Mailing	
Reserve Account	250.00
Secondary Road Fund	
Cover Aggregate & Sand	
Schildberg Constr Co Inc	20,341.40
Fuels	
Sapp Bros Petroleum Inc.	2,249.28
Minor Mv Parts & Access	
AgriVision Equipment Group LLC	78.66
Freightliner Truck Center Co	65.96
O'Reilly Auto Parts	191.51
Telephone & Telegraph Services	
Ricoh USA, Inc	306.91
Windstream Iowa Communication	296.60
Electric Power	
MidAmerican Energy Co.	281.87
Motor Vehicle Equipment	
Freightliner Truck Center Co	311.54
Co. Assessor Agency Fund	
Stationery & Forms	
IA Communities Assurance Pool	300.00
Telephone & Telegraph Services	
Windstream Iowa Communication	103.48
E911 Surcharge	
Telephone & Telegraph Services	
Windstream Iowa Communication	852.16
Planning & Management Consult	
Yoka, Inc.	4,480.29
Radio & Related Equip Maint	
Yoka, Inc.	1,960.97
Miscellaneous Repair & Maint	
Yoka, Inc.	1,587.32
Other	
Prairie Telephone Company, Inc	712.00
Windstream Iowa Communication	206.10

Grand Total **53,329.60**

The Fremont County Board of Supervisors met in regular session on April 8, 2020, in the Fremont County Courthouse Boardroom, with Sheldon and Graham present. Hickey was present by telephone. A quorum was declared, and the meeting officially called to order at 9:00 a.m. Minutes of the previous board session were read and approved. The agenda was approved as posted.

Let the records show that Engineer Dan Davis and Sheriff Kevin Aistrope were present for this meeting. IT Arnold Emberton, and Sandy Parmenter from the Valley News Today were present by telephone.

Engineer Davis discussed various road projects on 260th Street, J10 and J24. The board will continue with updates each week.

Engineer Davis met with the board for approval of the following:

Motion by Graham to allow Vice-Chairman Sheldon to sign IDOT Budget & Program. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign contract between Fremont County and Derryl J. and Carma S. McLaren on Project #BROSCHBP-CO36(78) - - GA-36. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign contract between Fremont County and Brad & Angela Maher on Project #BROSCHBP-CO36(78) - - GA-36. Motion carried unanimously.

Motion by Hickey to approve the following new hire for the sheriff's office. Motion carried unanimously.

RESOLUTION NO. 2020-21

BE IT HEREBY RESOLVED by the Fremont County Board of Supervisors this 8th day of April, 2020, that the following individual shall be approved as a Jailer for the Fremont County Sheriff's Department, as requested by Fremont County Sheriff Kevin Aistrope. The effective date of employment shall be April 1, 2020:

Lori Ann Severn – Jailer

Motion was made by Hickey.

ATTEST:

/s/ Kristi O'Neal	/s/ Randy Hickey, Chairman	aye
Assistant Fremont County Auditor	/s/ Dustin Sheldon	aye
	/s/ Terry Graham	aye

Motion by Hickey to approve the following new hire for the sheriff's office. Motion carried unanimously.

RESOLUTION NO. 2020-22

BE IT HEREBY RESOLVED by the Fremont County Board of Supervisors this 8th day of April, 2020, that the following individual shall be approved as a Deputy for the Fremont County Sheriff's Department, as requested by Fremont County Sheriff Kevin Aistrope. The effective date of employment shall be March 23, 2020:

Michael Lee Wake - Deputy

Motion was made by Hickey.

ATTEST:

/s/ Kristi O'Neal	/s/ Randy Hickey, Chairman	aye
Assistant Fremont County Auditor	/s/ Dustin Sheldon	aye
	/s/ Terry Graham	aye

Motion by Hickey to approve Resolution No. 2020-23 rescinding Resolution No. 2020-20 to comply with new Federal Laws. Motion carried unanimously.

Let the record show Joyce Morgan was not present at the meeting.

The board discussed the credit card resolution. Motion by Graham to table approval of credit card resolution until April 15. Motion carried unanimously.

Motion by Graham to sign the letter of support and pledge of \$500 to the Tabor Library Project as agreed upon on September 25, 2019. Motion carried unanimously.

At 9:27 a.m., motion made by Graham to go into closed session pursuant to Iowa Code 21.5(1)(c) in a matter where litigation is imminent. Vote: Sheldon, aye; Graham, aye; Hickey, aye. Present were Terry Graham, Vice Chairman Dustin Sheldon and Assistant Auditor Kristi O'Neal. Present by telephone were Chairman Randy Hickey, County Attorney Naeda Elliott, and Attorney Kris Madsen of Stuart Tinley Law Firm. At 9:27 a.m., the board went into closed session. At 9:54 a.m., motion was made by Sheldon to go out of closed session. Vote: Sheldon, aye; Graham, aye; Hickey, aye. Motion by Graham to agree to a \$5,000 settlement in the current pending litigation with a former State employee as recommended by Counsel admitting no liability as discussed in the closed session. Vote: Sheldon, aye; Graham, aye. Hickey, aye. Motion carried unanimously.

In other business, the Sheriff's and Recorder's Monthly Reports for March 2020 were approved.

Claims were approved for April 10, 2020.

At 10:00 a.m., there being no further business, Sheldon made a motion to adjourn. Motion carried unanimously.

ATTEST:



Fremont County Auditor



Dustin Sheldon, Vice-Chairman

Claims April 10, 2020

General Basic Fund		Konica Minolta Business Soluti	39.50
Custodial Supplies		General Supplemental Fund	
Great Western Bank	171.31	Election Supplies	
The Home Depot Pro	332.30	MTE Office Center	267.94
Fuels		Rural Services Basic Fund	
WEX BANK	3,961.61	Sanitation & Disposal Services	
Stationery & Forms		Richardson Sanitation Scott Ri	650.00
Paper Tiger Shredding	95.00	Secondary Road Fund	
Stanard & Associates Inc.	128.00	Asphalt & Asphalt Products	
Photocopy/Fax Supplies		Asphalt & Concrete Mat.	1,653.68
Konica Minolta Business Soluti	296.64	Cover Aggregate & Sand	
Minor Equip & Hand Tools		Schildberg Constr Co Inc	15,570.33
Benefiel Truck Repair & Towing	242.44	Electrical Supplies & Parts	
Egan Supply Company	56.94	IA Dept of Transportation	92.79
Wearing Apparel & Uniform		Custodial Supplies	
Brown's Shoe Fit Company	110.50	Wells Fargo Bank Elite Card Pa	87.10
Galls	88.98	Hardware (non motor vehicle)	
Galls, LLC.	80.94	Wells Fargo Bank Elite Card Pa	75.92
Homemaker-Home Health Aides		Parts (non motor vehicle)	
Southwest Iowa Home Health Svcs	7,223.02	CINTAS LOC 749	40.10
Rent Payments		Elizabeth Shirley	276.00
Nishnabotany Lodge 153 c/o Wil	540.00	Fuels	
Board Proceedings		Wells Fargo Bank Elite Card Pa	127.83
The Hamburg Reporter Nebraska	34.13	Safety Items	
Postage & Mailing		Wells Fargo Bank Elite Card Pa	96.29
D&L Pro	110.00	Tires & Tubes	
Quadient Finance USA, Inc. DBA	77.97	Sapp Brothers Truck Stops Inc	560.00
Telephone & Telegraph Services		Minor Mv Parts & Access	
D&L Pro	40.00	Freightliner Truck Center Co	520.10
Kris Henneman	40.00	Tunncliff, Inc. dba JB Parts	94.85
Richardson Sanitation Scott Ri	46.00	Road Builders Mach. & Sup. Co.	307.81
Windstream Iowa Communication	538.27	Wells Fargo Bank Elite Card Pa	53.46
Educational & Training Service		Ziegler Inc.	19,644.52
Great Western Bank	235.52	Stationery & Forms	
Engineering Services		Wells Fargo Bank Elite Card Pa	148.16
State Hygienic Laboratory	75.00	Employee Mileage & Subsistence	
Labor Relations Services		Wells Fargo Bank Elite Card Pa	445.96
Jack R. Reed Iowa Negotiation	2,250.00	Telephone & Telegraph Services	
Natural Gas,LP Gas, Fuel Oil		Wells Fargo Bank Elite Card Pa	179.96
Sapp Bros Petroleum Inc.	171.00	Medical & Health Services	
Water & Sewer		C. J. Cooper & Associates Inc.	150.00
City of Sidney	372.09	Electric Power	
Fixed Plant Equipment		MidAmerican Energy Co.	1,020.66
Kris Henneman	120.00	Water & Sewer	
Office & Data Proc Equip Maint		City of Sidney	557.34
D&L Pro	585.13	Motor Vehicle Equipment	
Miscellaneous Repair & Maint		Road Builders Mach. & Sup. Co.	835.60
Benefiel Truck Repair & Towing	250.00	Wells Fargo Bank Elite Card Pa	12.00
Tunncliff, Inc. dba JB Parts	324.35	Ziegler Inc.	26,514.37
Machinery & Mech Equipment		Shop Equipment	
Fremont County Vet Clinic	190.00	Tunncliff, Inc. dba JB Parts	250.00
Custodial		Resource Enhance.(Reap)	
CINTAS LOC 749	30.00	Electric Power	
Extermination Services		MidAmerican Energy Co.	10.00
Jeff Vrba ResCom Services	165.00	Jnt Disaster Serv.Fund	
Sanitation & Disposal Services		Fuels	
Richardson Sanitation Scott Ri	464.00	WEX BANK	32.67
Dues & Memberships		E911 Surcharge	
IA County Attorneys Assoc. Hoo	343.00	Other	
Data Processing		CenturyLink	280.84
Community Connections, Inc.	70.00	FMTC-SWT, Inc Omnitel Communic	211.96
		Grand Total	90,666.88

The Fremont County Board of Supervisors met in regular session on April 15, 2020, in the Fremont County Courthouse Boardroom, with Sheldon and Graham present. Hickey was present by telephone. A quorum was declared, and the meeting officially called to order at 9:03 a.m. Minutes of the previous board session were read and approved. The agenda was approved as posted.

Let the records show that Engineer Dan Davis was present for this meeting. IT Arnold Emberton, Sandy Parmenter from the Valley News Today, and Ryan Matheny with KMA were present by telephone.

Hickey stated that paperwork has been submitted to FEMA for Scott Drainage District. Engineer Davis discussed J-10 & J-24 projects. The railroad is going to try to push our permits through quickly so we can make permanent fixes to the approaches. The railroad will also waive the fees. They briefly discussed other breaches in the northwestern part of the county. The board will continue with updates each week.

Engineer Davis met with the board for approval of the following:

Motion by Hickey to allow Vice-Chairman Sheldon to sign title sheet for J-24 ER Project #ER-CO36(85) - - 58-36. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign the Disaster Declaration Document. Motion carried unanimously.

FREMONT COUNTY, IOWA, DECLARATION OF PUBLIC HEALTH DISASTER EMERGENCY

WHEREAS, the World Health Organization has reported an outbreak of tens of thousands of cases and thousands of deaths associated with coronavirus disease 2019 (COVID-19) in multiple countries, causing illness and deaths; and

WHEREAS, on January 31, 2020, the United State Department of Health and Human Services declared a national public health emergency; and

WHEREAS, on March 9, 2020, the Governor of the State of Iowa, Kim Reynolds, signed a proclamation of disaster emergency for the entire State of Iowa based on the increasing number of persons in the State of Iowa testing positive for COVID-19; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a global pandemic; and

WHEREAS, on March 13, 2020, President Donald J. Trump issued a proclamation declaring that the COVID-19 outbreak in the United States constitutes a national emergency; and

WHEREAS, on March 17, 2020, Iowa Governor Reynolds issued a State of Public Health Disaster Emergency outlining the State of Iowa's directive for mitigating this public threat known as the COVID-19 Pandemic; and

WHEREAS, on March 17, 2020, Fremont County Board of Supervisors closed some Fremont County offices to the public and provided alternatives for departmental services to the public; and

WHEREAS, multiple cases of COVID-19 have been confirmed in Iowa, and the Iowa Department of Public Health has determined that community spread of COVID-19 is occurring within our state; and

WHEREAS, all available information indicates that COVID-19 currently poses a substantial widespread risk of infection leading to a significant risk of harm to the population of Fremont County, Iowa; and

WHEREAS, the Fremont County Board of Supervisors and the Fremont County Emergency Management Commission recognize the potential need to access local, state, and federal resources to timely and appropriately address the imminent threat of COVID-19 to the population of Fremont County.

THEREFORE BE IT RESOLVED by the Fremont County Board of Supervisors and Fremont County Emergency Management Commission hereby declare the emergence of the spread of COVID-19 a public health disaster and state of disaster emergency, pursuant to Iowa Code §331.301.

FURTHERMORE, Fremont County and all municipal entities with the County are hereby authorized, pursuant to this declaration, to protect the citizens of Fremont County, Iowa within the lawfully allowed powers of the Iowa and municipal code sections relating to county and municipal authority in the event of a disaster emergency and/or public health emergency declaration, and to seek disaster emergency and/or public health emergency assistance reimbursement from federal and state grants.

FURTHERMORE, the effective date of the Public Health Disaster Emergency shall be effective immediately and shall remain in effect as long as the Governor's Disaster Declaration remains in effect and may be extended by further action of the Fremont County Board of Supervisors and Fremont County Emergency Management.

APPROVED this 15th day of April, 2020.

/s/ Dustin Sheldon, Vice-Chairman
Fremont County Board of Supervisors

/s/ Mike Crecelius, Director
Fremont County Emergency Management

Attest:

/s/ Dee Owen, Auditor

In other business, the Sheriff's Monthly Reports were approved.

Claims were approved for April 17, 2020.

At 9:19 a.m., there being no further business, Graham made a motion to adjourn. Motion carried unanimously.

ATTEST:



Fremont County Auditor



Dustin Sheldon, Vice-Chairman

Claims April 17, 2020

General Basic Fund

Food & Provisions	
Dollar General Charged Sales	137.50
Iowa DHS Distribution Facility	1,089.42
Reinhart Food Service LLC	363.06
Sidney Food Ltd.	71.85
Custodial Supplies	
Valeri Albertsen	240.00
Dollar General Charged Sales	170.10
The Home Depot Pro	252.35
Iowa DHS Distribution Facility	17.03
Reinhart Food Service LLC	109.77
Sidney Food Ltd.	5.24
Lubricants	
Farragut Oil Inc	80.00
Tires & Tubes	
Farragut Oil Inc	20.00
Minor Mv Parts & Access	
Dannar Auto	235.00
Jones Automotive	52.50
Stationery & Forms	
Des Moines Stamp Mfg.Co.	33.00
MTE Office Center	82.60
Minor Equip & Hand Tools	
Egan Supply Company	90.01
Medical & Laboratory Supplies	
Dollar General Charged Sales	13.75
Wearing Apparel & Uniform	
Galls	250.47
Thomas J. Bettencourt Hard Dri	1,277.00
Homemaker-Home Health Aides	
Southwest Iowa Home Health Svcs	3,021.09
Board Proceedings	
The Hamburg Reporter Nebraska	435.75
Sidney Argus-Herald	429.59
Photocopying & Duplicating Ser	
Paper Tiger Shredding	50.00
Microfilm & Microfiche Service	
Owens-King Company	48.60
Medical & Health Services	
Caroline G. Sedlacek Caroline	1,050.00
Natural Gas,LP Gas, Fuel Oil	
Black Hills Energy	853.64
Office & Data Proc Equip Maint	
IA Dept of Public Safety ATTN:	1,131.00
Shield Technology Corporation	16,310.00
Radio & Related Equip Maint	
Verizon Connect NWF, Inc	258.00
Miscellaneous Repair & Maint	
Anderson Paint & Tree Care Lar	455.00
Dues & Memberships	
ISSDA c/o Bill Sage, ISSDA Fin	25.00

Data Processing

Access Systems Leasing	501.35
Great Western Bank	967.35

General Supplemental Fund

Data Processing Services	
Iowa Secretary of State	64.92
Legal & Court-Related Services	
Douglas Co. Sheriff	50.00

Rural Services Basic Fund

Sanitation & Disposal Services	
Fremont Co Sanitary Landfill	4,427.92

Secondary Road Fund

Asphalt & Asphalt Products	
Omni Engineering	1,404.00
Cover Aggregate & Sand	
Schildberg Constr Co Inc	14,443.02
Traffic & Street Sign Material	
Miller Building Supply	20.28
Fuels	
Farragut Oil Inc	999.00
Lubricants	
Allied Oil & Tire Company	1,646.80
Tires & Tubes	
Sapp Brothers Truck Stops Inc	1,986.00
Minor Mv Parts & Access	
Freightliner Truck Center Co	638.36
MHC Kenworth	239.94
NMC Exchange LLC	81.97
Power Plan	397.57
Road Builders Mach. & Sup. Co.	178.42
Medical & Health Services	
UnityPoint Clinic- Occupationa	42.00
Natural Gas,LP Gas, Fuel Oil	
Black Hills Energy	559.14
Electric Power	
Atchison-Holt Elec.Co-Op	122.04
Motor Vehicle Equipment	
Power Plan	1,051.40
Extermination Services	
Jeff Vrba ResCom Services	98.98
Land	
Bradley M. Maher Angela D. Mah	4,100.00
Derryl J. McLaren Carma S. McL	1,040.00

Jnt Disaster Serv.Fund

Motor Vehicle Equipment	
Tunncliff, Inc. dba JB Parts	139.99

Co. Assessor Agency Fund

Stationery & Forms	
Konica Minolta Business Soluti	188.38

E911 Surcharge

Other	
Windstream Iowa Communication	100.48

Grand Total 64,147.63

The Fremont County Board of Supervisors met in regular session on April 22, 2020, in the Fremont County Courthouse Boardroom, with Sheldon and Graham present. Hickey was present by telephone. A quorum was declared, and the meeting officially called to order at 9:00 a.m. Minutes of the previous board session were read and approved. The agenda was approved as posted.

Let the records show that Assistant Engineer Robbie Kromminga, Sheriff Kevin Aistrophe, and Deputy Andrew Wake were present for this meeting. IT Arnold Emberton, Assistant County Attorney Tyler Loontjer, Sandy Parmenter from the Valley News Today, and Ryan Matheny with KMA were present by telephone.

Assistant Engineer Kromminga stated that J-10 was let on Friday. There are no other updates. The board will continue with updates each week.

Deputy Andrew Wake met with the board regarding the credit card policy. Deputy Wake stated reasons for the need for each deputy to have and be trusted with a county credit card. He discussed the various trainings the deputies have which require motel and other expenses. He discussed the possibility of expenses after hours such as a headlight going out and the need to fix it. Supervisor Sheldon stated that he is not concerned with the integrity of anyone using the cards, his only concern is the large amount of the credit card spending and the auditor's office having to spend hours reconciling those claims. His other concern are the comments that we receive each year from the state auditor. Deputy Wake questioned if those were violations or just talking points. Auditor Owen stated that they are comments to which require a response for the audit report. Deputy Wake stated that he also uses his card for the purchase of dog food and other supplies. Supervisor Hickey stated that an option for lodging is direct bill and that is also an option for purchasing of dog food or that a purchasing agent could purchase the dog food, etc. Sheriff Aistrophe discussed the reason for credit card use instead of direct bill. He gets 1.5% cash back on the credit card and he thinks they received about \$1,500 in credit last year that was applied back to the account. Supervisor Graham explained that in order to receive the cash back you must spend more. Sheriff Aistrophe said he was willing to direct bill everything that they can. They discussed an employee checking out one of the cards for trainings, expenses, etc. They questioned if this would help the situation with the auditor. Auditor Owen stated that the problem is the sheer volume of the charges on the cards. That problem may not go away, it will just be more checks issued to the vendors through direct bill. Sheldon stated that he believes this will streamline the process. The board discussed being able to check out the credit card for training. The board stated they would like the Sheriff & Chief Deputy to have \$2,500 limits. They could also have a purchasing agent with a card with a limit of \$5,000. The current policy states that department heads may authorize an employee to use a county credit card. Motion by Graham to approve the credit card resolution with changes to sheriff's office cards. Motion carried unanimously.

RESOLUTION # 2020-23

RESOLUTION SETTING AUTHORIZED CREDIT CARDS FOR DEPARTMENTS IN ACCORDANCE WITH FREMONT COUNTY CREDIT CARD POLICY

WHEREAS, the Fremont County Board of Supervisors has a longstanding policy, that is referenced in the Fremont County Credit Card Policy, that all Fremont County Government purchases and expenditures should be paid, as much as possible, by direct billing or purchase orders to ensure Fremont County government departments are utilizing public funds in an authorized and fiscally responsible manner; and

WHEREAS, the Fremont County policy allows for use of a County Credit Card to pay in some instances, intending to keep such credit card use to a minimum; and

WHEREAS, in accordance with the Fremont County Credit Card Policy, the Fremont County Board of Supervisors must approve the issuance of credit cards and set credit limits for each Fremont County department; and

WHEREAS, to maintain its fiduciary duty to the citizens of Fremont County, the Fremont County Board of Supervisors will not authorize payment of, and the Fremont County Auditor and Fremont County Treasurer shall not pay, statements for unauthorized Fremont County credit cards; and

WHEREAS, it is necessary for the Fremont County Board of Supervisors to formally note the list of approved Fremont County Credit Cards and their associated authorized credit limits to provide clarification to Fremont County elected officials, department heads, employees, and the general public and to prevent possession and/or use of unauthorized credit cards by Fremont County government departments.

NOW, THEREFORE, BE IT RESOLVED by the Fremont County Board of Supervisors that the following are the only authorized Fremont County Credit Cards and associated credit limits, by department, as of the date of this Resolution. Each card shall be in the name of the respective department, rather than the official or department head, if possible.

FREMONT COUNTY ASSESSOR:

One authorized credit card in the name of the Fremont County Assessor's Office with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY AUDITOR:

One authorized credit card in the name of the Fremont County Auditor's Office with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY ATTORNEY:

One authorized credit card in the name of the Fremont County Attorney's Office with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY CONSERVATION:

One authorized credit card in the name of the Fremont County Conservation with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY EMERGENCY MANAGEMENT:

One authorized credit card in the name of the Fremont County Emergency Management with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY ENGINEER & SECONDARY ROADS:

One authorized credit card in the name of the Fremont County Engineer with a credit limit of one thousand two hundred fifty dollars (\$1,250.00).

One authorized credit card each in the name of the Fremont County Assistant Engineer with a credit limit of seven hundred fifty dollars (\$700.00).

One authorized credit card in the name of the Fremont County Roads Department Maintenance Supervisor with a credit limit of one thousand two hundred fifty dollars (\$1,250.00).

One authorized credit card in the name of the Fremont County Engineer Purchasing Agent with a credit limit of one thousand two hundred fifty dollars (\$1,250.00).

One authorized credit card with Northern Tool + Equipment in the name of the Fremont County Secondary Roads Department with a credit limit of one thousand two hundred fifty dollars (\$1,250.00).

The Fremont County Engineer is delegated the power to authorize, at his or her discretion, the acquisition, possession, and use of fuel cards, solely for payment when refueling Fremont County vehicles, by employees of the Fremont County Engineer and Secondary Roads Department.

FREMONT COUNTY ENVIRONMENTAL HEALTH:

One authorized credit card in the name of the Fremont County Environmental Health with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY INFORMATION TECHNOLOGY:

One authorized credit card in the name of the Fremont County Information Technology with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY MAINTENANCE:

One authorized credit card in the name of the Fremont County Maintenance with a credit limit of five hundred dollars (\$500.00).

FREMONT COUNTY RECORDER:

One authorized credit card in the name of the Fremont County Recorder with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY SHERIFF:

One authorized credit card in the name of the Fremont County Sheriff with a credit limit of two thousand five hundred dollars (\$2,500.00).

One authorized credit card in the name of the Fremont County Chief Deputy Sheriff with a credit limit of two thousand five hundred dollars (\$2,500.00).

One authorized credit card in the name of the Fremont County Sheriff's Office Purchasing Agent with a credit limit of five thousand dollars (\$5,000.00).

The Fremont County Sheriff is delegated the power to authorize, at his or her discretion, the acquisition, possession, and use of fuel cards, solely for payment when refueling Fremont County vehicles, by employees of the Fremont County Sheriff's Office.

FREMONT COUNTY TREASURER:

One authorized credit card in the name of the Fremont County Treasurer with a credit limit of two thousand five hundred dollars (\$2,500.00).

FREMONT COUNTY VETERANS AFFAIRS:

One authorized credit card in the name of the Fremont County Veterans Affairs with a credit limit of one thousand dollars (\$1,000.00).

BE IT FURTHER RESOLVED THAT, the Fremont County Auditor in cooperation with each above-referenced department shall ensure compliance with this Resolution within thirty (30) days of the below date.

BE IT FURTHER RESOLVED THAT any Fremont County elected official, department head, employee, agent, or any other party wishing to obtain a Fremont County Credit Card not listed above must first obtain prior written approval, for the card and credit limit, from the Fremont County Board of Supervisors.

Dated this 22nd day of April, 2020.

ROLL CALL VOTE:

Motion by Sheldon to approve Credit Card Resolution No. 2020-23. Motion carried on roll call vote: Hickey, Aye, Sheldon, Aye, Graham, Aye.

ATTEST:

/s/Dee Owen
County Auditor
Fremont County, Iowa

The board discussed the first reading of the wind turbine ordinance. Motion by Hickey to set a public hearing date for May 13th at 9:45 a.m. to hear the first reading of the wind turbine ordinance. Motion carried unanimously. (For full text of wind turbine ordinance, please contact the auditor's office)

The board discussed the budget amendment. There are amendments for the road department, sheriff, county attorney, public health, and non-departmental funds. Motion by Sheldon to set the public hearing date for May 13, 2020, at 9:30 a.m. Motion carried unanimously.

Auditor Owen mailed requests for bids for audit services for FY20, FY21, and FY22. Letters were mailed to five firms that currently audit Iowa counties including the Auditor of State. There were two bids received:

Auditor of State		Gronewold, Bell, Khynn, & Co. P.C.	
FY20	\$42,700	FY20	\$27,780
FY21	\$44,700	FY21	\$28,320
FY22	\$46,700	FY22	\$28,990

Motion by Sheldon to use Gronewold, Bell, Khynn & Co. P.C. for audit services for FY20, FY21, and FY22. Motion carried unanimously.

Motion by Graham to table the action on board-controlled drainage districts until the May 13th meeting at which such time Page County will also be calling in regarding Johnson Run Drainage District. Motion carried unanimously.

Motion made by Sheldon to allow Member Graham to sign the GAX Form to draw from the CDBG Grant for the East and West Nishnabotna Watershed Project. Motion carried unanimously.

Assistant Engineer Kromminga met with the board for the following:

Motion by Hickey to allow Vice-Chairman Sheldon to sign work in right-of-way permit for Windstream to install utility pole. H-frame and power/telecom communications on J-34/Knox Road. Motion carried unanimously.

Motion by Hickey to allow Vice-Chairman Sheldon to sign IDOT Payment Voucher for engineering services for emergency repair construction on J-64 per agreement through March 31, 2020. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign IDOT Payment Voucher for engineering services for J-24 emergency repairs from NB I-29 on/off ramps to W limits of Thurman per agreement through March 31, 2020. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign IDOT Payment Voucher for engineering services for J-10 design per agreement through March 31, 2020. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign IDOT Payment Voucher for engineering/surveying services for Hwy J-34 and L-31 per agreement through March 31, 2020. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign work in right-of-way permit for Windstream Communications, LLC to splice and bore new fiber under Knox Rd, 2.8 miles southwest of Sidney in Section 32, Township 69N, Range 42W. Motion carried unanimously.

Motion by Hickey to allow Vice-Chairman Sheldon to sign work in right-of-way permit for Windstream Communications, LLC to splice and bore new fiber west under Knox Rd, 2.8 miles southwest of Sidney in Section 32, Township 69N, Range 42W. Motion carried unanimously.

Motion by Hickey to sign the following Resolution No. 2020-24. Motion carried unanimously.

RESOLUTION NO. 2020-24

APPROVAL OF J10 EMERGENCY REPAIR PROJECT and COUNTY ENGINEER AUTHORIZATION TO SIGN CONTRACT DOCUMENTS IN DOC EXPRESS

WHEREAS, the Board of Supervisors of Fremont County, Iowa, hereafter referred to as "the Board", believes the J10 Emergency Repair project, ER-CO36(84)—58-36, hereafter referred to as "the project" is in the best interest of Fremont County, Iowa, and the residents there of. The project is defined as J10(Waubonsie Ave) ER Temporary Repairs; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Fremont County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Cedar Falls Construction Co., Inc. in the amount of \$805,460.62 and awards the associated contract to the same;

BE IT FURTHER RESOLVED all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the dated of its approval as provided by law;

BE IT FURTHER RESOLVED by the Fremont County Board of Supervisors, that, after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance Daniel R. Davis, the County Engineer for Fremont County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Adopted this 22nd day of April, 2020.

The vote on the resolution:

Aye 3

Nay 0

Abstain 0

Attest:

/s/ Dee Owen

County Auditor

/s/ Randy Hickey

Chair, Board of Supervisors

Motion made by Hickey to approve Class C/Outdoor Service/Sunday Sales Liquor License for Williams-Jobe-Gibson Post No. 128. Motion carried unanimously.

Motion by Hickey to sign change order removing training cost from ISICS Radio contract for Motorola Solutions. Motion carried unanimously.

Claims were approved for April 24, 2020.

At 10:21 a.m., there being no further business. Graham made a motion to adjourn. Motion carried unanimously.

ATTEST:


Fremont County Auditor


Dustin Sheldon, Vice-Chairman

Claims April 24, 2020

General Basic Fund		Cover Aggregate & Sand	
Food & Provisions		Schildberg Constr Co Inc	12,087.38
Iowa DHS Distribution Facility	85.10	Traffic & Street Sign Material	
Lubricants		Iowa Prison Industries	568.50
Dannar Auto	82.00	Custodial Supplies	
Peterson Auto	69.91	Menards	21.79
Tires & Tubes		Parts (non motor vehicle)	
Peterson Auto	25.00	CINTAS LOC 749	40.10
Minor Mv Parts & Access		Minor Mv Parts & Access	
Dannar Auto	55.00	Freightliner Truck Center Co	281.37
Peterson Auto	283.95	Lawson Products, Inc.	985.20
Shenandoah Fire Department	45.00	Sioux City Truck Sales, Inc Mi	232.16
Stationery & Forms		Stationery & Forms	
Kriegler Office Equipment	4.90	Kriegler Office Equipment	8.39
MTE Office Center	5.49	Minor Equip & Hand Tools	
Wearing Apparel & Uniform		Menards	59.98
Galls	337.18	Telephone & Telegraph Services	
Homemaker-Home Health Aides		U.S. Cellular	724.72
Southwest Iowa Home Health Svs	3,799.18	Motor Vehicle Equipment	
Telephone & Telegraph Services		Ziegler Inc.	587.48
The Hamburg Reporter Nebraska	93.42	Dues & Memberships	
Pioneer Telephone	50.66	ICEA Service Bureau Rohe, Tom	100.00
Windstream Iowa Communication	1,094.98	Roads	
Medical & Health Services		City of Farragut	1,104.78
Eyecare Associates of SW Iowa	46.00	City of Randolph	416.16
Office & Data Proc Equip Maint		City of Riverton	317.40
Cellebrite Inc	3,700.00	City of Thurman	922.77
Miscellaneous Repair & Maint		Resource Enhance.(Reap)	
Trane U.S. Inc.	1,175.23	Electric Power	
Custodial		MidAmerican Energy Co.	5.22
CINTAS LOC 749	30.00	Local Option Sales Tax	
Dues & Memberships		Contrib to Other Gov & Org	
ISSDA c/o Bill Sage, ISSDA Fin	25.00	SW Iowa Planning Council	1,413.00
General Supplemental Fund		Jnt Disaster Serv.Fund	
Telephone & Telegraph Services		Telephone & Telegraph Services	
Windstream Iowa Communication	82.18	Verizon	40.05
Hotel Motel (restricted)		Windstream Iowa Communication	324.57
Contrib to Other Gov & Org		Motor Vehicle Equipment	
Tabor Historical Society Susan	3,000.00	Doug Meyer Chevrolet	613.96
Secondary Road Fund		Co. Assessor Agency Fund	
Asphalt & Asphalt Products		Postage & Mailing	
Asphalt & Concrete Mat.	1,671.53	US Bank	520.11
		Grand Total	37,136.80

At 8:15 a.m. on Wednesday, April 29, 2020, a Department Head meeting was held in the Fremont County Courthouse Boardroom. Present in person or by teleconference were Terry Graham, Randy Hickey, Arnold Emberton, Kevin Aistrope, Troy Housh, Ben Roberts, Naeda Elliott, Alise Snyder, Dee Owen, Bob Gast and Robin Shirley with the 4th Judicial District. Topics discussed: the possibility of reopening the courthouse and upcoming voting procedures for the Primary Election.

The Fremont County Board of Supervisors met in regular session on April 29, 2020, in the Fremont County Courthouse Boardroom, with Sheldon and Graham present. Hickey was present by telephone. A quorum was declared, and the meeting officially called to order at 9:00 a.m. Minutes of the previous board session were read and approved. The agenda was approved as posted.

Let the records show that Maintenance Troy Housh and Assistant Engineer Robbie Kromminga were present for this meeting. IT Arnold Emberton, Melissa Campbell, Cara Morgan, Sandy Parmenter with Valley News Today, and Kelly Campbell with the United States Census Bureau were present by telephone.

Kelly Campbell with the US Census Bureau phoned in to discuss the census numbers to date for Fremont County. Iowa is second in the nation in responses. The top responding cities in Fremont County are Tabor and Riverton. Campbell requested that the county promote the census where possible. The auditor will put the information out on her Facebook page and IT will place it on the website. as well.

Assistant Engineer Kromminga stated that J-24 was to let today, but he doesn't think that will happen today due to issues with the railroad. There are no other updates. The board will continue with updates each week.

Troy Housh, Maintenance, met with the board regarding bids for the tuckpointing project for the courthouse. He received one bid from Andrew Tuckpointing from Clarinda. The total bid was in the amount of \$112,250 to be paid in segments. Motion by Hickey to accept the bid and move ahead with the project. Motion carried unanimously.

Motion by Graham to table signing the SWIA MHDS Region 28E Agreement until May 20th so Assistant County Attorney Loontjer can review it. Motion carried unanimously.

Melissa Campbell with JEO phoned into the meeting to discuss Task Order 2.6.2 for additional Phase 1 archaeological survey for the East West Nishnabotna Watershed Project. This is an additional 8 acres from what was previously studied. Motion by Graham to allow Vice-Chairman Sheldon to sign the task order. Motion carried unanimously.

Motion by Hickey to allow Vice-Chairman Sheldon to sign the tribal letters for the East West Nishnabotna Watershed Project. Motion carried unanimously.

Assistant Engineer Robbie Kromminga met with the board for the following:
Motion by Hickey to allow Vice-Chairman Sheldon to sign an agreement with Fremont County and HGM Associates for engineering and surveying services for bridge repair design for 2 bridges on 260th Street. Motion carried unanimously.

Motion by Graham to allow Vice-Chairman Sheldon to sign IDOT payment voucher with HGM Associates for engineering services for L-31 over Waubonsie Creek Bridge management per agreement through April 15, 2020. Motion carried unanimously.

Motion by Hickey to approve the following new hire for the sheriff's office. Motion carried unanimously.
RESOLUTION NO. 2020-25

BE IT HEREBY RESOLVED by the Fremont County Board of Supervisors this 29th day of April, 2020, that the following individual shall be approved as a Deputy for the Fremont County Sheriff's Department, as requested by Fremont County Sheriff Kevin Aistrope. The effective date of employment shall be April 30, 2020:

Alexander Lee Killpack - Deputy

Motion was made by Hickey.

ATTEST:

/s/ Diane Owen
Fremont County Auditor

/s/ Randy Hickey, Chairman aye
/s/ Dustin Sheldon aye
/s/ Terry Graham aye

Claims were approved for May 1, 2020.

At 9:32 a.m., there being no further business, Graham made a motion to adjourn. Motion carried unanimously.

ATTEST:



Fremont County Auditor



Dustin Sheldon, Vice-Chairman

Claims May 1, 2020

General Basic Fund

Veterans Affairs Commission	
Justin Driever	36.00
Patrick Gilson	50.00
Fred Moyer	36.00
Phillip Peters	44.00
John Travis	44.00
Custodial Supplies	
Valeri Albertsen	240.00
Egan Supply Company	152.44
The Home Depot Pro	311.76
Minor Mv Parts & Access	
Hotsy Equipment Co	160.71
Stationery & Forms	
Mail Services LLC	348.47
MTE Office Center	56.45
Medical & Laboratory Supplies	
Zee Medical Service Co.	124.75
Wearing Apparel & Uniform	
Galls	123.94
Care of Graves	
Carrot-Top Industries Inc	977.19
Board Proceedings	
Sidney Argus-Herald	663.05
Postage & Mailing	
Great Western Bank	13.40
Erman Mullins III	34.35
Telephone & Telegraph Services	
Chat Mobility	184.62
Great Western Bank	70.06
Sidney Argus-Herald	45.84
Windstream Iowa Communication	1,242.32
Data Processing Services	
Office Warehouse Inc.	359.99
Solutions Inc	57.50
Windstream Iowa Communication	186.27
Medical & Health Services	
Eyecare Associates of SW Iowa	104.00
Electric Power	
MidAmerican Energy Co.	2,679.14
Office & Data Proc Equip Maint	
Priority Dispatch Acct. Dept.	49.00
Radio & Related Equip Maint	
Radar Road Tec Attn: Jerry Esh	35.00
Verizon	560.25
Miscellaneous Repair & Maint	
B&C Towing & Repair, LLC	175.00
Benefiel Truck Repair & Towing	245.00
Darnold's Towing	200.00
Henneman Lawn Svc/Snow Removal	70.00
Buildings - Rental	
General Basic Fund	60.07
Dane Moyer	15.00
Extermination Services	
Jeff Vrba ResCom Services	165.00
General Supplemental Fund	
Dues & Memberships	
SEAT	150.00
MH-DD Services Fund	
Disbursement of Tax to MHDS	
Southwest Iowa MHDS Region	91,000.00

Rural Services Basic Fund

Contrib to Other Gov & Org	
Duane Aistrope	12.00
Carl Focht	12.00
Kim Malcom	12.00
Julius Schaaf	12.00
Secondary Road Fund	
Asphalt & Asphalt Products	
Asphalt & Concrete Mat.	1,736.55
Cover Aggregate & Sand	
Schildberg Constr Co Inc	6,610.62
Steel,Iron & Related Metals	
Metal Culverts Inc.	57.71
Traffic & Street Sign Material	
Interstate Battery of Omaha	40.68
Iowa Prison Industries	86.00
Custodial Supplies	
Atlas Building Maintenance Inc	335.99
Walmart Community/RFCS	4.58
Fuels	
Holt Gas Co. Inc.	14,844.04
Sapp Bros Petroleum Inc.	2,852.88
Tires & Tubes	
Heartland Tires & Treads	2,711.60
Minor Mv Parts & Access	
Freightliner Truck Center Co	1,136.07
IA Dept of Transportation	620.40
Tunncliff, Inc. dba JB Parts	8.64
MHC Kenworth	1,717.12
Sioux City Truck Sales, Inc Mi	701.88
Power Plan	284.90
Stationery & Forms	
Kriegler Office Equipment	2.85
Medical & Laboratory Supplies	
Zee Medical Service Co.	48.95
Postage & Mailing	
Postmaster	120.00
Employee Mileage & Subsistence	
Best Western University Park	411.27
Telephone & Telegraph Services	
Windstream Iowa Communication	296.10
Medical & Health Services	
County Employee	218.17
Electric Power	
MidAmerican Energy Co.	93.94
Motor Vehicle Equipment	
Freightliner Truck Center Co	967.24
MHC Kenworth	1,198.83
Sioux City Truck Sales, Inc Mi	1,083.50
Road Builders Mach. & Sup. Co.	1,050.88
Flood & Erosion Control Struct	
Power Plan	2,300.00
Jnt Disaster Serv.Fund	
Telephone & Telegraph Services	
Chat Mobility	35.67
Co. Assessor Agency Fund	
Windstream Iowa Communication	103.04
E911 Surcharge	
Other	
Windstream Iowa Communication	1,116.49
Grand Total	143,915.16