

**POSTED 03/12/2021**

**REGULAR PART-TIME VICTIM WITNESS COORDINATOR**

*The Fremont County Attorney's Office is hiring for the position of Regular Part-Time Victim Witness Coordinator.*

*The Victim-Witness Coordinator will assist the County Attorney's Office provide information to and support for victims of crime. Will ensure victims are advised of and afforded their rights under Iowa Code Chapter 915. Will assist the County Attorney prepare and file necessary court documents in fulfilling these duties.*

*Minimum requirements: Four (4) years of combine education and/or experience working in victim services field, including, but not limited to; law enforcement officer, victim advocate, victim-witness coordinator. Must have a valid driver's license.*

*Hours: 8-15 hours per week.*

*Compensation: Hourly rate, commensurate with experience.*

*Application forms are available from and shall be submitted, along with current resume, to the appropriate department head via email [fcattorneysoffice@co.fremont.ia.us](mailto:fcattorneysoffice@co.fremont.ia.us) . Applicants, including current employees, shall be considered on the basis of job-related qualifications including attitude, skill, and ability, past performance, efficiency, disciplinary record, and length of service.*

*Military service may also be a factor in hiring decisions, as provided by Iowa's Veteran's Preference law.*

*Fremont County is an equal opportunity employer.*